

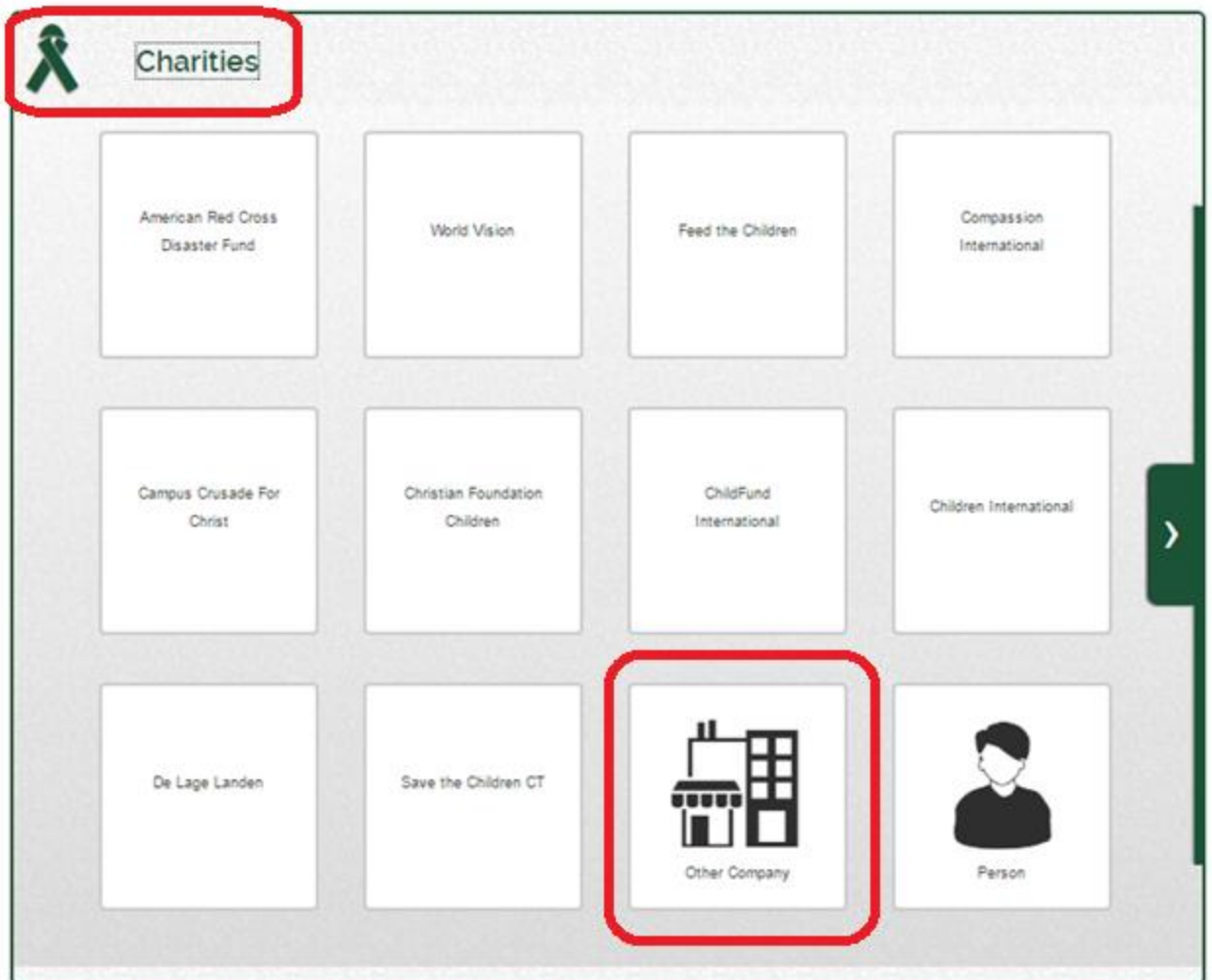
1. Open a web browser and go to <https://www.tdbank.com/>.
2. Login with your TD Bank account username and password.
3. Once logged into your account, click on **Bill Pay**



4. Click on **Add a Company or Person**




5. Click on **Charities** and then **Other Company**



6. In the **Add a Company or Person** dialog box, fill in the following information and then click **Add** once finished.

Add a Company or Person ✕

Company **Person**


Other Company

Company Name

Account Number

[Nickname](#)

Address Line 1

[Address Line 2](#)

City

State

ZIP Code

Phone Number
 -


Mobile Number (Optional)
 -

Email Address (Optional)

Add

7. Click on **Finish** to complete adding Calvary Fellowship as an online Bill.

Calvary Fellowship Church Added ✕

 You've just added Calvary Fellowship Church to TD Bank Bill Pay, and now you can send money at the Payment Center.

Finish

8. Calvary will show up under your Default Group of Bills initially. Select the account to make the payment from in the **Pay From** section, type in the **Amount** you would like to give, and select a date under **Delivery By**.

Default Group

Calvary Fellowship Church *the Details

Pay From

Amount \$ 1000.00

Deliver By 07/15/2016

Available Balance: \$

Activity Reminders AutoPay

Recent Payments None

Pending Payments None

[More Activity](#)

9. Once the above information has been filled in, click on the **Make Payments** button.

Total: \$1000.00

Make Payments

10. In addition, Calvary recommends using the AutoPay option to setup automatic recurring transactions at the desired recurring interval that is convenient for you. By using an AutoPay option, you don't have to worry about remembering to send in your tithe while on vacation or during busy parts of the year. To use AutoPay, simply click on the **AutoPay** link and then the **Setup Up AutoPay** link.

Calvary Fellowship Church *the Details

Pay From

Amount \$

Deliver By 07/15/2016

Available Balance: \$

Activity Reminders **AutoPay**

Never Miss a Payment

Avoid the hassles of missing payments or scheduling them one at a time. Pay a set amount on a regular schedule. Your payments are automatically scheduled as soon as the previous one is delivered.

[Set Up AutoPay](#)

11. The **Manage AutoPay for Calvary Fellowship Church** dialog box will show up with the options below. Complete all of these options and click **Start Sending Payments** once finished.

Manage AutoPay for Calvary Fellowship Church



*ithe

Pay From

Amount

First Delivery Date

Numeric date starting with the month

Frequency

Duration

Get Email Notifications

Email Address

Email me when my payment is pending

Email me when the payment has been sent

Email me before sending the last payment

Start Sending Payments

Cancel