

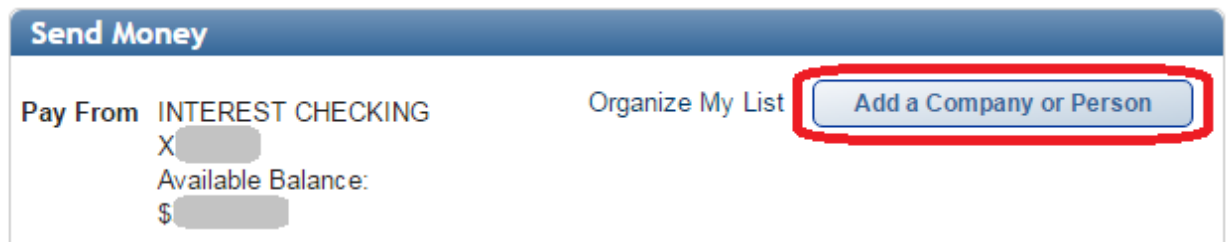
Complete the following steps to setup your personal bank account's online bill pay to send Calvary Fellowship a check.

Note: This demonstration is from a PNC account, but all major banks have a similar online bill pay section that can be completed in a similar fashion.

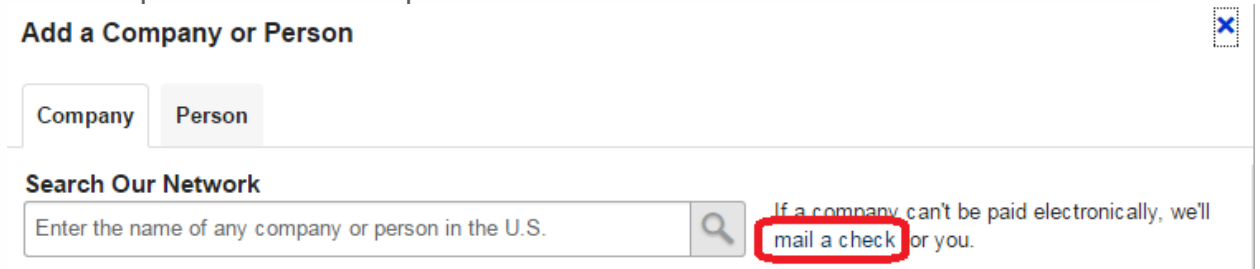
1. Login to your Bank's online website so that you can see your checking account.
2. Click on the **Pay Bills** or **Online Bill Pay** section in your account area.



3. Click on **Add a Company or Person** to add a new bill.



4. In the Add a Company or Person section, click on **mail a check** since Calvary Fellowship is not listed as a public business.




5. Enter in the following details to create the Calvary Fellowship Church bill profile.

Once all of the information has been entered, click on **Add Bill**.

Add a Company or Person ✕

Company **Person**



Company Name
Calvary Fellowship Church

Account Number
Tithe

Nickname

Address Line 1
95 West Devon Drive

Address Line 2

City
Downingtown

State
PA

ZIP Code
19335 -

Phone Number
610 363 - 7171


Mobile Number (Optional)
-

Email Address (Optional)

Add Bill Cancel

6. In the bill confirmation window, click **Finish**.

Calvary Fellowship Church Added ✕

 You've just added Calvary Fellowship Church to Online Bill Pay, and now you can send money at the Payment Center.

Finish Add Another Bill

7. The Calvary Fellowship bill will now be populated with the rest of your online bills. Simply enter in the **Amount** that you would like to give to Calvary Fellowship and select the **Deliver By** date that the check will be delivered to Calvary on through the USPS (most banks do not charge for postage to mail the check through their Online Bill Pay section). Once finished, click on the **Send Money** button to complete the transaction. A check will be mailed with the amount specified to Calvary Fellowship church and delivered by the date specified.

Calvary Fellowship Church
Details

Amount: \$ 1000.00
Deliver By: 04/22/2016

Activity Reminders **AutoPay**

Recent Payments

4-11-16	\$
4-4-16	\$
3-28-16	\$

Pending Payments

4-18-16	\$
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More Activity

Total: \$1000.00 **Send Money**

In addition, Calvary recommends using the **AutoPay** option to setup automatic recurring transactions at the desired recurring interval that is convenient for you. By using an AutoPay option, you don't have to worry about remembering to send in your tithe while on vacation or during busy parts of the year.